

Shire of Hartshorn-dale Shire Meeting October 6, 2005. Minutes

In attendance were: Elizabet Marshall, Georg Kopman, Diana Alene, Cateline la Souriete, John De Lithia, Sabatina, Alison Wodehalle, Maire ni Sheaghda, Thomas Wormwood, Palotzi Marta, Kolosvari Arpadne Julia, Sion ap Llyelwyan, Elizabeth of Rivenstar, Lilia de Vaux, Finn Finnegan O'Flynn, Michel Wolffauer, Gavan MacBane, Kolozsvari Arpad, Samuel DiBianco. *(Note that the attendance list is offered in the order the attendance sheet was signed. Only SCA names are given, where available. Reference to people in these minutes will be by their most common name. A more formal list of names or clarification is available upon request. As always, the Secretarie apologizes for any incorrect spellings and welcomes corrections.)*

I. Officer Reports *(In continuing effort to make the Minutes a clear and logical document, the Secretarie offers the following format for the Officer Reports. The reports will be listed in the Minutes in alphabetical order each month, regardless of the order in which they are offered at meeting.)*

A. Accessibility

Georg reported that there have been no issues.

B. Archery

There was no Archery report (see, however, calendar).

C. Arts & Sciences

Gavan reported that there were A&S activities at Green Lane.

Liz reported that she will be sending an email to the list soliciting ideas of what people want to learn. She is now at Philadelphia University and will have access to some materials and possibly meeting rooms for classes.

D. Chamberlain

Report on the Shire inventory project is postponed to next month.

E. Chatelaine

Lilia and Alison reported that the turnover of the position is official as of this meeting. The letter has been signed and they will contact the web minister regarding revising the contacts information on the web page. Lilia has completed and submitted the third quarter report.

F. Chirurgion

Robin was not present to report. It was mentioned that there was one injury at Green Lane, however, the injured refused treatment.

G. Chronicler

Kathy was unable to attend and reported through Finn. The Herald is expected to be completed over the weekend and will be sent out shortly. She thanks all those who contributed.

Cateline reminded everyone that material will be needed for the next issue.

H. Dance

Diana reported that dance continues, so far on the twice a month schedule. She is still working on obtaining the site for a weekly practice and will report as that progresses.

I. Demo Coordinator

[The position is currently vacant, and is handled/reported by the Chatelaine]. Alison reported that there was a demo for a kindergarten during the past month. She passed around the thank you notes received from the children. The people from the riding school never got back to her with details, nor has Berkhart regarding the demo request he had posted to the email list.

It was suggested that there be information added to the website about demos and who to contact.

J. Domesday

Julia reported that it is time to start on the next issue of the Domesday. She will be posting to the email list to encourage people to list, and to correct or update their listings.

K. Exchequer

Mike reported that the donation for Hurricane relief has been sent. The deposit money from Tall Cedars has been received. Mike also noted that the merger of our bank has been completed.

L. Fencing

Maire reported that fencing practice has resumed on Monday nights at the same time and place as Heavy Weapons. There has been one new fencer.

M. Heavy Weapons

Finn reported that Monday night practices continue. There have been some new fighters showing up. He is preparing his next required report.

N. Herald(s)

Julia noted that there will be a new Letter of Intent and a commenting meeting will be organized, to be announced on the email list.

O. MOL

There has been no activity for Tomas to report since last meeting.

P. Secretarie

The September minutes were approved unanimously.

Q. Seneschal

Diana reports that “everything is good.”

R. Thrown Weapons

Gavan reported that his report has been completed. Next Tuesday (10/11) will probably be the last Tuesday evening practice for the season, though he may have intermittent practices on Sundays through the fall and winter depending on weather. He will post on the Email list.

Tomas asked what space was needed for practice and he and Gavan will confer as he may have an alternative.

S. Web Minister

Talan was not available. Diana asked about the progress in the changes considered for preventing email harvesters. Tomas reported that he and Talan had not been able to confer, but that they would do so. There was some discussion about how changes would help and what they would and would not do in terms of reducing spam.

II. Events

A. Green Lane

Alison reported that there were approximately 75 SCA people at Green Lane and that the event went very well. Not all SCA participants knew to troll in, so the number is approximate. There were some issues with the set up which will be addressed with the contacts at the event, however, it is possible that we will not be in the same area of the event next year. There was fighting (unfortunately, in the sun) and A&S both days and some dancing on Sunday. There was \$125 in game board sales which was donated to the Shire.

In discussion, Maire asked if there could be a pre-set schedule to facilitate planning. Finn responded that this is hard to do because it is not until the day of the event that the numbers of participants are known. This year, there were 14 fighters on Saturday, but only 6 on Sunday. One idea is to prepare the schedule each morning as the weather and numbers are known. Another idea was to have a sign with “Next Up:” and a wheel or changing signs for the demo items (Fighting, Fencing, Trebuchet, Dancing...). Demos could also be heralded throughout the site 15 minutes or so prior to starting (if there are sufficient voice heralds).

Maire also suggested a roving fencing, assuming sufficient people to follow and do crowd control. Alison requested that further suggestions be sent to her.

Sam reported that the food was \$388 and fed 50-60 people for three meals.

B. Alle's Faire

Diana reported that she is going to hold a planning meeting in October. She is still looking for someone to run Troll and for someone to head up the Saturday dayboard. Marti volunteered to be the reservationist, and possibly Troll.

C. Spring Event

Sabatina presented a proposal for a tavern event on March 4 at the Kimberton Fire Company. The site is \$900 with a \$250 non-refundable deposit. This is for 9 hours total, including set up and cleanup. The kitchen would only be available for reheating, which is known by the head cook, Shannon Gallowglass. The food would be a "rolling dayboard." Activities would include period games, "fighting/backstabbing/poisoning" games, dancing, brewing competition, possibly fencing. Sabatina is working to obtain information about rental of the grounds as well (this is apparently a separate person). Currently, we are told "no" to fencing indoors, however, Sabatina is going to ask if this can be revised if a "no marking shoes" rule is enforced. There will be music by the Bhakali Branslers.

Planned pricing is \$15 for adults, \$8 for children 7-17 and free for 6 and under. All prices include the food.

There was discussion of the (yet-to-be finalized) event approval process. Sabatina will obtain additional information and submit a final event proposal next month at which time, if it is approved, money will be apportioned. The draft proposal was approved. Sabatina will be holding a planning meeting prior to the next meeting.

III. Calendar

Mike reported that local events are up to date on the website calendar through November and kingdom events through December. As always additional items or changes for the web calendar should be forwarded to Mike. It is noted that last minute changes will be announced to the email list. (*The Secretarie here references the web calendar – details can be provided on request.*) In addition to items on the web calendar, it is noted that the A&S on 10/19 will be in Caer Adamant. Informal Archery practices will continue to be as announced on the email list. Here will be Heraldic commenting on the 15th or 16th as will be announced on the email list. Those interested in Bardic are encouraged to check out the workshops held in the Canton of Gleann nam Feorag Dubh.

IV. Additional Business

A. Ursinus

The room at Ursinus is reserved for us through May except for January. A volunteer is sought for January. There is still activity on the campus and there may be requests on the email list for assistance.

B. Inventory Project

The Shire property inventory project is underway. George and Sam will be getting together to assemble a report for next month. Anyone having Shire property is reminded to notify George or Sam. Sam will be getting together with Sabatina to inventory the property stored at her house.

C. Domesday

Everyone is reminded to submit entries, corrections and/or updates for the Domesday.

D. Vivat

Vivant to:

- ✎ Baroness Brynn nic Neachdainn, on induction to the Order of the Laurel at Coronation;
- ✎ Lady Victoria la Pycard, on receipt of a Court Barony at Coronation;
- ✎ Baroness Rainillt Leia de Bello Marisco for receipt of the Kings Order of Excellence at Coronation;

V. Officer Nominations

This is the second month in the Officer Selection process. The following persons have stated their intention to stand for Office at the November meeting:

Knight Marshall: Sion ap Llewellyn

Minister of A&S: Elizabeth of Rivenstar and Gavan MacBane

Chatelaine: Alison Wodehalle

Chirurgeon: Robin Gallowglass is assumed as he was not present and sent no representative

Fencing Marshal: Maire ni Sheaghdha

Demo Coordinator: Margarete of Stirlingshire (via Finn)

Domesday: Kolosvarine Julia

Accessibility Porter: George Koopman

Seneschal: Finn Finnegan O'Flynn.

Nominees will make a presentation to the November meeting and selection will take place in accordance with the Charter.

VI. Charter Discussion

The meeting next moved to the continuing discussion of the Charter. Prior to discussion of the Charter sections, Finn announced that the November meeting will not have Charter discussion as it is expected that the officer selection process will take sufficient time to fill the meeting.

A. Sections for Ratification

1. Shire Meetings.

Finn read the proposed Shire Meetings section of the Charter as approved at the September meeting. The section was ratified unanimously as follows.

Shire Meetings

In order for an official Shire business meeting to take place, the Seneschal or a representative needs to be in attendance and at least 4 other Shire members, two of whom must be Shire officers or their representatives. If circumstances occur that would prevent a large number of Shire members from attending, the meeting should be rescheduled by the Seneschal.

The date, time and location of all Shire meetings must be announced with as much advance notice as possible in order to ensure that any Shire member who wants to attend is aware of the meeting.

2. Officer requirements.

Finn read the proposed Officer Requirements section of the Charter as approved at the September Shire meeting. Following corrections to typos, the section was ratified by unanimous vote as follows:

Officer Requirements

The purpose of these requirements is to ensure that as a representative of the Shire and the SCA, an officer is familiar with the ideals and customs of the Shire and the SCA. In addition to any Kingdom or Society requirements, to hold an office in the Shire, a person must meet the following requirements:

- Have been participating in the SCA for at least one year.
- If the office is one of those required by Kingdom Law, the candidate must have been a deputy or served in another

office for the period of one year. Service in other SCA groups will also count for this requirement.

However, on a case by case basis, the Shire may consider a person for an office even if the additional requirements are not met.

B. Sections for Discussion

1. Demos.

Finn read the proposed Demos section of the Charter. Following discussion, the following was moved, seconded and approved by unanimous vote. The section will be presented for ratification at the December meeting.

Demos

The Shire will have the Demo Coordinator handle the contacts for demonstrations. If the Demo Coordinator is unavailable or the position is vacant, responsibility will default to the Chatelaine.

All requests for demos must be referred to the Demo Coordinator. Neither the Demo Coordinator, nor anyone else, may accept or refuse any reasonable requests without first consulting the Shire. One month's notice is preferred to ensure a quality demo.

2. Shire Events

Finn read the proposed Shire Events section of the Charter. Discussion was lengthy and continued past 10:30. This section was tabled as follows for further discussion at the December meeting. Comments and suggestions may be forwarded to Finn in the interim.

Shire Events

A Shire event is one that is sponsored and/or funded by the Shire.

All events in the Shire shall be proposed and decided on by a bidding process. A bid proposal must be presented to the shire by the potential autocrat of the event, or a representative. The bid should specify the: Autocrat, Head Cook, Reservation contact, site, date (and possible alternate date), theme, activities planned, and proposed budget. The budget should have: planned expenses, charges for all attendees, and expected attendance. Any additional

information the bidding Autocrat can make available will aid in the decision process.

If an event is to be announced in the Kingdom newsletter, there should be at least to months of publication. To ensure this the timeline for bids will be as follows:

- Bids for an event need to be presented at a business meeting at least 6 months in advance. The potential Autocrat will present the bid for discussion and suggestions. *(The Secretarie notes the post-meeting suggestion by Finn to reword this as follows: No less than 6 months in advance of the event, bids need to be presented for discussion and suggestions at a business meeting)*
- No less than 5 months in advance of the event, the Autocrat shall present at a business meeting the finalized bid, including draft event announcement, for review and approval. If approved, the Autocrat will be allocated Shire funds.
- The site must be secured and then the event announcement submitted to the Kingdom newsletter within one month of the approval.

If the proposed event does not need to be announced in the Kingdom newsletter, the Autocrat should present the bid far enough in advance for Shire support.

The Autocrat shall determine and allocate a budget for the other event offices/staff to operate under. The Autocrat shall require all event staff to request approval for any increase in the monies allotted to them. The Autocrat should try to stay within their proposed budget and should keep a running tab of expenditures to aid in doing so. The Autocrat or a representative should report at each business meeting on the current status of the event including expenditures.

The evening being well advanced, the meeting was adjourned.

Respectfully Submitted
Elizabeth Marshall
(Kandy Fling)