

Shire of Hartshorn-dale Shire Meeting December 1, 2005 Minutes.

In attendance were: Elizabet Marshall, Michel Wolffauer, John Marshall, Finn Finnegan O'Flynn, *Kyle Ashinhurst, Kathryn Tuscher, Sion ap Llyelwyan, Elizabeth of Rivenstar, Eleanor ap Sion, Diana Alene, Milissent de Heathwate, Bricia de Neubald, Alice R. Leber, Jessica Prowant, Liúfa Rodhbartsdottir, Kolosvari Arpadne Julia, Kolozsvári Arpád, Palotzi Márta, Scolastica la Souriete, Gavan MacBane, Samuel DiBanco, John Die Lithia, Arlyn Bell, Georg Koopeman. *(Note that the attendance list is offered in the order the attendance sheet was signed. Only SCA names are given, where available. Reference to people in these minutes will be by their most common name. A more formal list of names or clarification is available upon request. As always, the Secretarie apologizes for any incorrect spellings and welcomes corrections.) *Welcome newcomer!*

I. Officer Reports *(In continuing effort to make the Minutes a clear and logical document, the Secretarie offers the following format for the Officer Reports. The reports will be listed in the Minutes in alphabetical order each month, regardless of the order in which they are offered at meeting.)*

A. Accessibility

Georg was present, but had nothing to report

B. Arts & Sciences

Liz reminds the Shire that the A&S Champions approaches – it takes place at 12th Night in January. Also approaching is the Fields of Gold event (for needlework, sewing and scribal arts). Liz will hold a meeting for those who plan to enter the upcoming competitions on Friday December 16 at 7:00 for the purpose of discussion and mutual help.

C. Chatelaine

Alison was not present. Liz and Sion reported that Newcomers for December will be at their house on December 2 at 7:30. Directions were on the listserve.

D. Chronicler

Kathy reported that the most recent edition of the Herald have gone out. Anyone who wants to be included in distribution should contact her. The next issue is due to go out around January 1. They have material, but do want blurbs from the new (incoming) officers.

E. Dance

Diana reported that there have been some complaints at the site of children unattended out of the room where dance meets. She will include a reminder about supervising children in the announcement for the next dance practice. It was also noted that the volume from those not dancing has grown. People attending practice for the social aspect are asked to keep it down so the dancers can hear instruction. Beginning with January, dance practice will become weekly. On the second and fourth Fridays,

practice will be oriented to Renaissance and earlier dance. These practices will be more strongly focused on period dances. The first and third Fridays (the new weeks) will be more of a mix, traditional, English Country, 1st edition Playford, and through 18th century. Any month there is a 5th Friday the evening will be a “dance” or party.

F. Demo Coordinator

Margarete (through Finn) reported that an email was received from Royersford Elementary school looking for a demo on January 20, 6:30 to 8:30-ish. (a Friday evening) This is for K-4th grades. They are seeking fighting and some “hands on.” It sounds like it will be similar to the library demos. More information will be sought.

Not specifically a Demo, but Finn also noted that there was an announcement on the EK South email list regarding a student film looking for extras in “common folk” Tudor. Finn can forward the email if anyone is interested.

G. Domesday

Julia had the rough draft of the next edition for people to review.

H. Exchequer

Mike reported that there is \$6232 in the bank and total assets of \$7802. It was a quiet month financially

I. Fencing

Finn reported for Maire that fencing continues on Monday nights.

J. Heavy Weapons

Finn reported that heavy weapons practice continues on Monday nights. He won't be present on December 5 but will seek a substitute. The Monday after Christmas and the Monday after New Year will be as determined on the list serve, according to interest.

K. Herald(s)

Julia reported that her report has been sent in.

L. Secretarie

The minutes of the November meeting were approved. Elizabet reminded that there are alternative ways to obtain the minutes: she posts a link to <http://www.housemarshall.org/MinutesLinks.htm>, they can be sent out in PDF or Word format on request and they can be mailed. Notice of their availability on line goes to the list serve. Elizabet requested that anyone who knows someone who might want one of the other methods pass on her contact information.

II. Demos and Events

A. Demos

(See Demo Coordinator. There are no demos currently being planned.)

B. All's Fair

There will be a meeting of the staff. Work is going forward on developing an A&S competition. Someone is still needed to run the Saturday day board. Sam reported that David has a menu for Saturday night, and that he has kitchen help coming from Silver Rylle. Diana reported that there is a back up "Troll" and someone for the hall décor lined up.

C. Fields of Gold II

The event is scheduled for February 17 & 18 (Friday night into Saturday). A third competition has been added – "Golden Thread", a 6 hour embroidery competition. The project will be an embroidered band with a provided design and ground fabric. Competitors will provide their own threads and tools.

Bricia and Mistress Danabren are working on determining prizes.

The Golden Seamstress competition is the one that's overnight. There can be up to 6 members on a team. There can also be a sponsoring Laurel who will not sew. The model does not have to be one of the 6 people sewing (but can be). There will also be a category for Laurels if any would like to create a team.

The gate will open at 2:00 for general (non-competing or judging) public.

Sabatina will be doing the overnight coffee cart and breakfast. A person for dayboard is being sought (Bricia has a couple of possibilities).

III. New Business/"For the good of the group"

Finn reported that Lord Ervald the Optimistic has a Pennsic War documentary and he wants to "get rid of some inventory." He is offering it for demo use. There was discussion of whether the Shire would like a copy. Decision was tabled for next month. Mike will check to see if he has a copy in the Historian's materials (or otherwise) that we can view to decide.

There are still tee shirts available (\$20).

Bricia noted that the Chick-fil-A cow calendar for 2006 is medieval-themed.

IV. Calendar

In addition to the usual calendar note the following:

The January Shire meeting will be at Bricia's house on January 5. Dance will be every week (see above).

Upcoming events: King's and Queen's A&S Champions AT 12th Night; Bahkail is hosting a Hafla on January 12; Birka is January 27 & 28 – shopping will be available on Friday night (not all merchants will be open Friday night).

V. **Charter Discussion**

A. **For Ratification**

1. Demos

Finn read the proposed Demos section of the Charter as approved at the October Shire meeting. Following corrections to typos, the section was ratified by unanimous vote as follows:

Demos

The Shire will have the Demo Coordinator handle the contacts for demonstrations. If the Demo Coordinator is unavailable or the position is vacant, responsibility will default to the Chatelaine.

All requests for demos must be referred to the Demo Coordinator. Neither the Demo Coordinator, nor anyone else, may accept or refuse any reasonable request without first consulting the Shire. One month's notice is preferred to ensure a quality demo.

B. **For Discussion**

1. Shire Events

Finn read the proposed Shire Events section of the Charter as discussed at the October meeting (but not finalized). Following discussion, the following was moved, seconded and approved by unanimous vote. The section will be presented for ratification at the January meeting:

Shire Events

A Shire Event is one that is sponsored and/or funded by the Shire.

A Shire Event shall be proposed and decided on by a bidding process. A bid proposal shall be presented to the Shire by the potential autocrat of the Event or a representative. The bid should specify the: Autocrat, Head Cook, Reservation contact, site, date (and possible alternate date), theme, activities planned, and proposed budget. The budget should have: planned expenses, charges for all attendees, and expected attendance. Any additional information the bidding Autocrat can make will aid in the decision process.

If an Event is to be announced in the Kingdom newsletter, there should be at least two months of publication. To ensure this, the timeline for bids will be as follows:

- No less than six months in advance of the Event, bids need to be presented for discussion and suggestions at a business meeting;
- No less than five months in advance of the Event, the Autocrat shall present at a business meeting the finalized bid, including a draft Event announcement, for review and approval. If approved, the Autocrat will be allocated Shire funds.
- Within one month of approval, the site must be secured and then the Event announcement submitted to the Kingdom newsletter.

If an Event does not need to be announced in the Kingdom newsletter, the Autocrat should present the bid far enough in advance for Shire support.

The Autocrat shall determine and allocate the Event budget. The Autocrat shall require all staff to request approval for any increase in the monies allotted to them. The Autocrat should try to stay within the proposed budget and should keep a running tab of expenditures to aid in doing so. The Autocrat or a representative should report at each business meeting on the current status of the Event including expenditures. Expenditures in excess of the approved budget may be reimbursed at the Shire's discretion

Respectfully Submitted
Elizabeth Marshall
(Kandy Fling)