

Shire of Hartshorn-dale Shire Meeting January 5, 2006. Minutes

In attendance were: Palotzi Marti, Anya von Neunberg; Berkhardt von Neunburg; Kolosvari Arpadne Julia; Sion ap Llywelyn; Finn Finnegan O'Flynn; Diana Alene Tregirtse; Gavan MacBane; Michel Wolffauer; Katharine Tuscher; Rainillt de Bello Marisco; Bricia de Neubold; Sabatina; (Jessica Prowant); Maire ni Sheaghda; Steuen de Sheffield; Alison Wodehalle; (Marianne Mart)*; Elizabet Marshall; Tomas Wormwood; Aidan Sacheverell Hyde; Theobald Hafoc; Milissent de Heathwaite; (Linda Daly)*; Georg Koopman; Kolozsvari Arpad; Talan Gwyllt; Scolastica la Souriete; John de Lithia. *(Note that the attendance list is offered in the order the attendance sheet was signed. Only SCA names are given, where available. Reference to people in these minutes will be by their most common name. A more formal list of names or clarification is available upon request. As always, the Secretarie apologizes for any incorrect spellings and welcomes corrections.) *Welcome newcomer!*

I. Officer Reports *(In continuing effort to make the Minutes a clear and logical document, the Secretarie offers the following format for the Officer Reports. The reports will be listed in the Minutes in alphabetical order each month, regardless of the order in which they are offered at meeting.)*

A. Accessibility

No one has approached with any issues.

B. Arts & Sciences

Liz was unable to attend. Gavan reported that December was slow for A&S in the shire. He reminded that Kings and Queens A&S Champions is at 12th Night next week. He noted that he could use some people to help with registration for the competition at the event approximately 10-10:30.

C. Chatelaine

Two new members were acknowledged at the meeting.

D. Chirurgion

This position is now officially vacant. Anyone interested should contact Finn to initiate selection process.

E. Chronicler

Kathy reported that the next edition should be out shortly. She asks that anyone new in a position please email to her a blurb (chronicler@hartshorn-dale.org). The edition will include corrections from the last edition.

F. Dance

The schedule at the site is clear for weekly practice the first three months of the year. Diana will schedule each quarter with the site. Those months which include a 5th Friday, that Friday will be more like a mini-event.

Practice for January 20 will be at the demo.

Diana will be working with the dance practice site to do a demo for them.

G. Demo Coordinator

There was discussion of the January 20 demo at the Royersford Elementary School, which was agreed upon at the last meeting. The demo is the “Family Fun Night” for the school, with a theme of Ren Fair. There will be stations with hands on, and handling of items. Would like to see some where the kids can do things. There will be combat 7:30 to 8. No live steel is permitted (knives, etc.). Since that is a Friday night, dance practice will be at the demo. Set up will be at 4:00. Several people spoke up at the meeting and others will contact Margarete. Alison will be the on-site coordinator.

H. Domesday

The new Domesday is available.

I. Exchequer

Nothing much to report. The End of Year report is in process, it is due 2/15. Current balance \$6236 and change.

J. Fencing

Fencing will resume January 9 and continue weekly at the same time and place as heavy. Always check the Email list for last minute changes. There have been several new fencers.

K. Heavy Weapons

Finn reported as the outgoing Knight Marshal. The End of Year report, resignation letter and recommendation of Sean, indicating the Shire’s approval, have been completed and forwarded. Practices will start up again on 1/9. It was a good year for fighters for the Shire.

Sion reported as incoming Knight Marshal. At the moment, nothing new .. practices will continue on Monday evenings. There is consideration of an alternate outdoor site in summer, but nothing decided. Sion noted that payment of the fees to the church was approved at a previous shire meeting and he will apply to the Exchequer to follow through. He is hoping to make open shop a more regular thing (that is not just for armor), and available by request. He wants the Shire’s fighters to really shine at demos.

L. Herald(s)

Julia is taking on EK Herald position (submissions). The office is passing on to Alison as deputy and will enter selection process for replacement.

M. MOL

Present, but nothing to report.

N. Secretarie

The December Minutes were approved.

O. Seneschal

Diana (outgoing Seneschal) reported that the zip code issue has been resolved. She handed over to Finn who is now the official Seneschal.

P. Thrown Weapons

Thrown Weapons is on a hiatus until it is light enough in the evenings. There is an event in NJ in February of interest to those interested in Thrown Weapons.

Q. Web Minister

Recent changes have been posted. Talan intends to work on security issues.

II. Demos and Events

A. Demos

The January 20 demo was discussed previously.

B. Fields of Gold

Progress continues on organizing. The Autocrat (Bricia) met with the food people and plans have been set for the overnight cart and for the dayboard. An embroidery competition has been added which will consist of a provided design.

C. AFIL&W

An organizational meeting is scheduled for January 8 at Finn and Margarete's house. This meeting is aimed at getting the staff positions in place

III. New Business/"For the good of the group"

1 Of regional interest, the 2/11/06 event Cooking Thing in Caer Adamant is looking for classes. Finn will forward the request to the email list.

2 Mary Ann (new member) is considering offering a cooking and sewing gathering at her farmhouse in Whitemarsh.

3 Anna Von Nurenberg (Vicky) noted that she may have a place for fighting practices, and that she has a request for a demo, both involving the same location. She works for Royer Greaves School For Blind in Paoli which would like to do a Ren Fair as a fundraiser. She is asking for the Shire's help in this regard. The School has excellent facilities and would be willing to make some of them available to the Shire for practices,

both inside and outside. A group will be put together to discuss the possibilities, look at the site, etc. and then a report will be brought to the February meeting.

IV. Calendar

(Only items of note or changes are noted.) There will be a heraldic gathering at Alison's house the last Sunday of February, March and April and the first Sunday of February. No A&S at Sabatina's house in February; 1/18/06 is on.

V. Charter Discussion

A. For Ratification

1. Shire Events

Finn read the proposed Shire Events section of the Charter as approved at the October Shire meeting. Following corrections to typos, the section was ratified by unanimous vote as follows:

Shire Events

A Shire Event is one that is sponsored and/or funded by the Shire.

A Shire Event shall be proposed and decided on by a bidding process. A bid proposal must be presented to the Shire by the potential autocrat of the Event or a representative. The bid should specify the: Autocrat, Head Cook, Reservation contact, site, date (and possible alternate date), theme, activities planned, and proposed budget. The budget should have: planned expenses, charges for all attendees, and expected attendance. Any additional information the bidding Autocrat can make will aid in the decision process.

If an Event is to be announced in the Kingdom newsletter, there should be at least two months of publication. To ensure this, the timeline for bids will be as follows:

- No less than six months in advance of the Event, bids need to be presented for discussion and suggestions at a business meeting;
- No less than five months in advance of the Event, the Autocrat shall present at a business meeting the finalized bid, including a draft event announcement, for review and approval. If approved, the Autocrat will be allocated Shire funds.
- Within one month of approval, the site must be secured and then the Event announcement submitted to the Kingdom newsletter.

If the Shire event does not need to be announced in the Kingdom newsletter, the Autocrat should present the bid far enough in advance for Shire support.

The Autocrat shall determine and allocate the Event budget. The Autocrat shall require all staff to request approval for any increase in the monies allotted to them. The Autocrat should try to stay within the proposed budget and should keep a running tab of expenditures to aid in doing so. The Autocrat or a representative should report at each business meeting on the current status of the Event including expenditures. Expenditures in excess of the approved budget may be reimbursed at the Shire's discretion

2. Shire Property:

Finn read the proposed Shire Property section of the Following discussion, the following was moved, seconded and approved. The section will be presented for ratification at the February meeting:

The office of Chamberlain is responsible for keeping track of all Shire property. If the office of the Chamberlain is vacant, the responsibility will fall to the Exchequer. Shire property includes, but is not limited to: supplies such as toilet paper and garbage bags; cooking equipment; pavilions and group camping equipment; craft supplies; books; equipment; regalia and Gold Key. The property does not include food items left over from Shire events.

The Chamberlain will maintain an inventory of all items and their locations. An inventory review should take place semi-annually to coincide with Exchequer reporting as required by Kingdom law. Additional inventory reviews are encouraged after events or other significant use of Shire property.

Anyone storing Shire property is holding it in the Shire's name and is responsible for storing the property safely and accessibly. Property must be relinquished when the person is no longer an active member of the Shire.

Any property that is damaged, lost, etc. should be reported to the Chamberlain. Anyone in possession of property is responsible for damage or loss due to negligence or misuse and will be expected to reimburse the Shire appropriately.

Items that are "lost and found" after Shire activities and events shall be itemized by the autocrat or officer in charge of that activity and turned over to the Chamberlain. The itemized list shall be appropriately published. Any items

unclaimed after six months becomes the property of the Shire. Anyone who approaches the Shire after this point with rightful claim to an item will have the item(s) returned if it remains in Shire inventory.

Shire property which is deemed no longer needed may be disposed of by any method agreeable to the Shire.

Respectfully Submitted
Elizabet Marshall
(Kandy Fling)